

MEETING MINUTES

Project Name: IPRS	Doc. Version No: 1.0	Status: Final
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Meeting Name: IPRS Core Team Meeting
Facilitator: Eric Johnson, DMH
Scribe: Sara Parks
Date: 5/11/05
Time: 10 - 11 a.m.
Location: Hargrove, Conference Room A

IPRS Core Team Attendees:

x Sharlene Bryant	Others:
x Cathy Bennett	x Tim Sullivan
Cheryl McQueen	x Trenton Hardy
x Shannon Johnson	x Sandy Flores
Gary Imes	X Sara Parks
x Joyce Sims	x Mike Frost
x Paul Carr	X Linda Smith
x Rick Debell	x Myran Harris
x Thelma Hayter	x Carlisa Stallings
x Eric Johnson	

Attendees:

x Alamance-Caswell	x Onslow
Albemarle	OPC
x Catawba	x Pathways
x Centerpoint	x Pitt
x Crossroads	Riverstone
x Cumberland	x Roanoke-Chowan
x Durham	x Rockingham
x Eastpointe	x Sandhills/Randolph
x Edgecombe-Nash	x SE Center
x Foothills	x SE Regional
x Guilford	Smoky Mountain
X Johnston	x Tideland
x Lee-Harnett	x VGFW
Mecklenburg	x Wake
x Neuse	x Western Highlands
x New River	x Wilson-Greene

Attendees:

Agenda:

Item No. Topics

1. **Division and EDS Review**
Review May 6th checkwrite results
Upcoming checkwrites: May 13, 20, June 3
Tim Sullivan: Update Medicaid issues
BugCentral Status
Key CSRs
Operations Support: File Maintenance, Security, and Help Desk
Area Programs joining this week:
2. **Area Programs**
Roll call
Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.

Review May 6th checkwrite results, Upcoming checkwrite (cut-off-dates) – May 13, 20, June 3

Registration form for DMH IPRS afternoon seminar sent on 5-9-05.
RSVP by 5-20-05.
Reminder: June's "Outpatient Behavioral Health Provider Expansion Seminar" Registration
 - DMA Seminar Registration form - <http://www.dhhs.state.nc.us/dma/Forms/PhaseIIRegForm.pdf>
 - Fax completed registration form to 919-851-4014, Attn. Lisa Laur; expect confirmation; print and bring confirmation to conference for seating.
 - May '05 Special bulletin - <http://www.dhhs.state.nc.us/dma/bulletin/Outpatient%20Behavioral0503.pdf>
Cut off for Non-HIPAA Complaint Transaction

CSM users need to do format testing on CAS segment.

IPRS Questions or Concerns; DMA Direct Provider Enrollment Questions – A. Floyd/ P. Horrell

MMIS Updates - Tim Sullivan & Shannon Johnson
Medicaid Questions or Concerns

Updates to Roll Call?
Any other area program questions/comments?
DMH and/or EDS concluding remarks.

Next Meeting: May 18, 2005

For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.

ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

Item No.	Topics
1.	Review May 6th checkwrite results – 94,000 submitted and 47,000 denied
2.	Upcoming Checkwrites (cut-off dates) – May 13, 20, June 3 – Full IPL week ~ 6 hours. This occurs 3 rd Sunday of every month.
3.	Tim Sullivan & Shannon Johnson- Update Medicaid issues – EOB 79 (90782) – We have added another specialty to correct the problem people were having. They can resubmit.
4.	Bug Central Status: 2 bugs; 1 in process working and 1 in customer review
5.	Key CSRs: DPE high priority. IPD3901 report has been emailed to Thelma. We will load the checkwrite schedule for June – December 2005.
6.	Operations Support – File Maintenance, Security – We have one security request that should be complete by the end of the week. FM request should be complete tomorrow to change pop group hierarchy 23-12.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
1.	Roll Call (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.)
2.	Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.
3.	Review May 6th checkwrite results; Upcoming checkwrite (cut-off dates): May 13, 20, June 3

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
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4. **Agenda items**

Registration form for DMH IPRS afternoon seminar sent on 5-9-05. **RSVP by 5-20-05.**

Reminder: June's "Outpatient Behavioral Health Provider Expansion Seminar" Registration

- DMA Seminar Registration form - <http://www.dhhs.state.nc.us/dma/Forms/PhaseIIRegForm.pdf>
- Fax completed registration form to 919-851-4014, Attn. Lisa Laur; expect confirmation; print and bring confirmation to conference for seating.
- May '05 Special bulletin - <http://www.dhhs.state.nc.us/dma/bulletin/Outpatient%20Behavioral0503.pdf>

Cutoff for Non-HIPAA Compliant Transactions – Please have all your testing complete by August. DMA will not accept non-compliant transactions.

CSM users need to do format testing on CAS segment – We still need Alamance-Caswell and Crossroads to complete this task. Cut off is may 13th and MAP change will go in on Monday.

IPRS Questions or Concerns; DMA Direct Provider Enrollment Questions – Angela Floyd and Pamela Horrell

Q: Gina (Catawba) – Will we have a core team meeting during the June 7th – 10th training?

A: No.

Q: Sandra (Crossroads) – Where do we register?

A: For the DMA seminar, the registration link has been emailed to you. For the DMH afternoon seminar, and email was sent on 5/9/05 with the registration form.

Q: Gina (Catawba) – What happens with unused money in our budget after 6/17/05 checkwrite?

A: It goes back to the state budget.

Q: April (SE Regional) – What type of changes will occur with the new service definitions?

A: There will be group enrollments and new type and specialty for those services.

Q: Sandy (Alamance Caswell) – If we end-date for type & specialty at state level does that end-date attending provider number?

A: We're going to end-date type & specialty which will end-date attending provider number.

Q: Kim (Durham) – CNDS # - we're trying to combine and keep receiving error message. I submitted a question to Q & A but have not received a response. Are you behind on requests?

A: You should receive a response by COB tomorrow.

Q: Tom (Western Highlands) – What fields will go on the report pulled from the provider database?

A: provider number, type & specialty, name, and address. However, we have not finalized what all will go on the report and we're still discussing with the Division.

Q: Gina (Catawba) – On the TPA agreement where it states "Vendor to connect to the 835" what does that mean?

A: Which entity would get the 835 back is my guess, but contact ECS for the correct answer.

Q: Naomi (Guilford) – I faxed a rate request to Rick on 4/12/05, did you receive it?

A: Send Rick an email and put the request in a spreadsheet if you have a lot to update.

Q: Cheryl (Wake) – IPRS claims submitted via ECS, but we're having a problem with id number. Claims are being sent, but not accepted. Any idea why this is happening?

A: Call the toll free number to the help desk or contact Carlisa Stallings directly.

Q: Tom (Western Highlands) – NCECS – When do you expect to have the void/date of birth function working again?

A: The void function is available and you do not need the date of birth.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)**Item
No. Topics**

Q: Carol (Pitt) – On the 835, is there a way to track an individual claim back to (IPD3811) budget for IPRS claims at the event level? This would really help us with journal entries?

A: Send to IPRS Q & A.

Q: Tom (Western Highlands) – What is the appropriate billing number to use on the 837 after 7/1/05?

A: This will be discussed in the seminar and we will provide examples regarding this question.

Q: Gina (Catawba) – Shannon any updates on CAP denials?

A: Shannon is still working on this..

Q: Kate (Eastpointe) – Can I get any help with 1551 denials?

A: Shannon stated that 1551 was correct and that if you were still receiving denials fax to her at 919-851-4014.

Q: Susan (Pathways) – Do you have a status on new service definitions?

A: No continue billing at the old rate.

Tim Sullivan & Shannon Johnson – MMIS Updates -- 90782 has been corrected so you can resubmit.

Medicaid Questions or Concerns**Updates to Roll Call?**

6.

Any other area program questions/comments:

7.

DMH and/or EDS Concluding Remarks:

8.

Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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AI#.

Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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II1.

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
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